

Champlain Valley Swim League
Meeting Minutes for Monday, May 19, 2014
6:00 pm Shaw's Community Room – South Burlington

In Attendance: Tom Koldys – STA, Caleb Hall-Potvin – EDGE, Jess Lukas – WIN, Jackie Brooks - BTC, Cora Gauvin – BTC, Walt Marti - BCC, Suzanne Snider – Middlebury, Steve Snider – Middlebury, Georgiana Milligan – Middlebury, Amanda Burnham – Middlebury, Mychaella Devaney – Middlebury, Martha Kenfield – Verg, Jennifer Bechthold – Verg, Tammy Denton – Middlebury, Peter Picard – TEST, Rob Sinkewicz – TEST, Beth Wilbur – TEST, Jessica Workman – TEST, Carolyn Hancock – TEST, Beth Ogle – EDGE.

(Action Items are underlined)

- 1) Meeting called to order at 6:01pm.
- 2) The minutes from April 7, 2014 were approved by voice vote.
- 3) Budget: Rob reported that the CVSL has a healthy bank balance. There may still be an outstanding expense coming from STA. There was discussion on potential CVSL expenses – a CVSL Scholarship, new radios. Suzanne will provide Rob a list of all assets/equipment the CVSL owns and their purchase date for his balance sheets.
- 4) Summer 2014 Meet Schedule
 - Beth presented the 2014 Dual Meet Draft Schedule; this was approved with a couple of small edits, by voice vote.
- 5) Middlebury 2014 CVSL Championship Meet discussion.
 - The playground will be posted as off-limits to meet participants but will not be roped off.
 - Georgina will contact coaches with additional ad costs if teams are interested in purchasing space in addition to their league required two 8.5 x 11”.
 - Middlebury brought three t-shirt designs – as a group a final design was selected and approved by voice vote.
 - TEST is prepared to be Meet Manager for 2014 – Beth Wilbur will assemble her team.
- 6) The CVSL voted to adopt the USA Swimming policy for the League meet and the CVSL Distance meet. The policy prohibits the use of cameras on deck except by pre-approved professionals. Suzanne will add the correct wording to the CVSL meet announcement. Caleb will add the correct wording to the distance meet announcement. Coaches are

encouraged to get photo waivers for their own uses. Martha Kenfield will send Bethe the wording of the Vergennes waiver. Bethe will distribute.

7) VSA Meet

- The CVSL will provide the apparel concession. Carolyn will contact K & B for both the CVSL meet and the VSA meet.
- New VSA meet policies:
 - i. swimmer 18 and younger as of the first day of the meet are eligible to participate, assuming they meet all other eligibility criteria
 - ii. 6 & under backstroke and freestyle events will be added and scored separately. The 6 & under cut-times will be adjusted to be appropriate.
- Rockingham is doing the meet program
- Jen (Vergennes) presented three t-shirt designs, as a group a final design was selected and approved. Bethe will send Jen the information she has regarding t-shirt quantities and sizing to help Jen with the t-shirt ordering process.

8) Jacsen Callanan from WIN is the CVSL web master. Coaches need to contact Jacsen with information/links for their teams to be added to the CVSL web site.

9) Officials Clinics

- Steve Snider will offer Officials Clinics at Middlebury College on 6/7. Steve will provide details for distribution.
- Carolyn Hancock will offer Officials Clinics at UVM on 6/21. Carolyn will distribute details.
- Coaches are reminded that Summer-Only officials need to recertify every other year, so if a summer-only official did not attend a clinic in 2013, they MUST attend one to be certified for 2014.

10) Carolyn will update the CVSL contact list – and will **BOLD** head coach information for ease of recognition.

11) Distance meet – Caleb will send the updated 2014 distance meet information out.

12) Other Business

- 1. Suzanne collected information regarding which teams needed score sheets. Suzanne will get the score sheets made and Steve will assist with distribution.

- 2. Rob received approval by voice vote to renew the CVSL board insurance. Rob will renew.
- 3. A change to the CVSL handbook and by-laws was approved by voice vote to remove Knights from the league and to remove Edge from the league hosting rotation. Carolyn will update the Handbook.
- 4. The Special Olympics is hosting a meet May 30-June 1 and needs volunteers to officiate. Officials are encouraged to volunteer.
- 5. Teams are strongly encouraged to have dedicated lifeguards on duty during practices.
- 6. Teams are strongly encouraged to have dedicated lifeguards on duty during meets

13) Next Meeting: The Coaches meeting is scheduled for Monday, July 21, 2014 at 6:00pm at the Shaw's Community Room.

14) Meeting adjourned 7:42pm.