

Champlain Valley Swim League  
Meeting Minutes for Monday, April 7, 2014  
6:00 pm Shaw's Community Room – South Burlington

In Attendance: Tom Koldys – STA, Caleb Hall-Potvin – EDGE, Jess Lukas – WIN, Jacsen Callanan – WIN, Cora Gauvin – BTC, Kristen Bingel – BTC, Suzanne Snider – Middlebury, Georgiana Milligan – Middlebury, Mychaella Devaney – Middlebury, Martha Kenfield – Verg, Jennifer Bechthold – Verg, Tammy Denton – Middlebury, Peter Picard – TEST, Carolyn Hancock – TEST, Bethe Ogle – EDGE.

(Action Items are underlined)

- 1) Meeting called to order at 6:03pm.
- 2) Jacsen Callanan (WIN) was introduced as the new webmaster. Jacsen is in the process of getting web access from Bob Stevens.
- 3) The minutes from September 17, 2013 were approved by voice vote.
- 4) Budget: Rob was unable to attend, no update.
- 5) Summer 2014 Meet Schedule
  - Distance Meet will be hosted by Edge either 7/11 or 7/18. The group preference is for 7/11 but the final decision will be heavily dependent on Suzanne's availability & potential travel conflicts. Suzanne will finalize as soon as her travel plans are set.
  - Important dates:
    - i. League entries due 7/17
    - ii. Coaches meeting 7/21
  - Draft Dual Meet Schedule was distributed & discussed. The draft schedule will be altered
    - i. First meet will be 6/24
    - ii. 7/3 will be an open date due to the holiday & fireworks
    - iii. 7/22 will be open as a rain date
    - iv. Bethe will revise & republish the meet schedule prior to the voting meeting (May 19, 6pm @ Shaw's Community room)
- 6) Middlebury 2014 CVSL Championship Meet discussion.
  - Georgiana submitted Middlebury's initial proposal & site plan

- The Middlebury planning committee is in discussion with the Middlebury Recreation Department as to whether to close the playground or just post signage.
- T-shirt designs are due for the Voting meeting (\$100 fee)
- It was suggested that the CVSL adopt a policy for the League meet which prohibits the use of camera's on deck. This will be discussed at the Voting meeting.

#### 7) CVSL Business

- Rosters are due to Suzanne & Rob by July 1.
- Rob will generate CVSL team invoices for each team based on Rosters.
- 2014 Facility Insurance certificates indicating CVSL as an insured need to be submitted to Carolyn by the Voting Meeting (May 19).
- Waivers
  - i. As part of registration, teams must include a participation liability waiver that specifies the CVSL and VSA as free from liability. Each swimmer must have a signed liability waiver on file with their team prior to participating in any CVSL meet.
  - ii. Teams must also have a photo waiver explicitly indicating photos are allowed for their team web site and for the CVSL web site. There was additional discussion about press & social media – it is not in the purview of the CVSL to control all photography on deck, our concern is photos on the CVSL web site.
    1. Martha will scan and send the wording of her waiver in case others want to see how Vergennes is working their waiver.

#### 8) 2014 Distance Meet

- Edge will host a Distance meet on either 7/11 or 7/18 @ Eastwood Drive location
- The meet will be primarily for swimmers with no qualifying time for their distance event(s).
- Swimmers' who have a qualifying time since January 1, will only be entered if the timeline allows.
- Swimmers will be limited to 3 events maximum. The fee will be a fixed \$10 for 1 to 3 events.

- The Eastwood gym will have specific areas for each team to camp-out
- There will be a bullpen and lane shepherds
- We will run 6 lanes – lanes 2-7 for the meet.
- The 500 Freestyle will be the first event and will require positive check-in and will have a separate warm-up and swimmers will be required to provide their own timers (2).
- 500 warm-up @ 3:00, 500 events @ 3:30
- Regular meet warm-up @ 4:30, meet start @ 5:30
- TEST is prepared to be meet manager

9) VSA Competition Committee

- CVSL representatives are: Caleb Hall-Potvin, Jessica Workman
- SVSL representatives: Melissa (Rut), Nicola (Benn)
- Met 4/4/2014
  - i. The meeting went well
  - ii. Caleb had emailed the CVSL coaches prior to the meeting and had good responses – Caleb was thankful for all the input
  - iii. The Committee was put together to determine VSA eligibility standards after the problems of last summer.
  - iv. Once decisions are made by the Committee, the decisions will be applied to the VSA, the expectation is that the CVSL , SVSL and GMSL will adopt the same standards so the entire VSA will have the same rules.
  - v. The Committee is putting together a survey monkey – the head coach from each team needs to email Melissa with their email address and she will send an invite to the survey. Each VSA team will have one vote on the survey.
  - vi. Survey issues:
    1. Eligibility limit: 18 or 19? (no grade considerations)
    2. 6 year olds as a separate age group?
    3. 6 year olds scored separately?

- vii. The results of the survey and committee discussions will be put into effect for summer 2014 but, because this is a transition year, the committee will consider petitions for exception

10) Other Business

- 1. Reminder to coaches – at the CVSL League meet – only team caps are allowed.
- 2. Teams / Facilities are strongly encouraged to have a documented Emergency Plan and to train the pool staff on the plan.
- 3. Teams are strongly encouraged to have dedicated lifeguards on duty during practices.
- 4. Teams are strongly encouraged to have dedicated lifeguards on duty during meets
- 5. BYD is offering an April vacation swim camp – contact Jacsen Callanan or Jess Lucas

11) Next Meeting: The Voting meeting is scheduled for Monday, May 19, 2014 at 6:00pm at the Shaw's Community Room.

12) Meeting adjourned 7:57pm.