

Champlain Valley Swim League  
Meeting Minutes for Thursday, May 12, 2016  
6:30 PM Catamount Accounting GMCS Offices – Williston

In Attendance: Peter Picard – TEST, Jessica Workman – EDGE, Beth Wilbur – TEST, Justin Bouffard – TEST, Elizabeth Austin – TEST, Jennifer Staats – MIDD, Jacsen Callanan – WIN, Wendy Faulkner - BTC, Trever Edmunds – BCC, Jennifer Bechthold – VST, Michelle Eckels – VST, Tammy Denton – TEST, Marisa Cardin - BTC, Caleb Hall-Potvin – EDGE, Carolyn Hancock – TEST, Suzanne Snider – MIDD, Steve Snider – MIDD, Colleen Rueppel – MIDD, Martha Kenfield – VST, Nohea King – STA, Randy Sweeney - BCC

(Action items are underlined)

- 1) Meeting called to order at 6:35 PM.
  
- 2) The minutes from April 28, 2016, were approved, with minor changes, by voice vote.
  
- 3) Financials:
  - Officers & Directors Insurance will be approximately the same as 2015. Motion to allow payment, not to exceed \$1000, was approved by voice vote. This will be due in June.
  - Meet Manager & Team Manager both need to be updated at a cost of \$229 (MM) and \$59 per team (TM). A motion was made to allow for purchase at above price (plus shipping) was approved by voice vote.
  - Scholarships for swimmers in need is generally viewed as a good idea, with a minimum balance, and possible fund generating investments needed. No decision is being made at this time but we'll review

thoughts at the fall meeting for possible action in 2017.

- VST has asked for a possible loan from the CVSL (see letter dated May 12, 2016) for the purchase of an AED for their pool. A motion was made to fund the purchase of the AED, with expected reimbursement at some undefined point, at a maximum price of \$1500. This was approved by a voice vote, with two abstentions from VST.
- Rob has recommended that we wait on investing any money at this time.

#### 4) 2016 Meet Schedule:

- The proposed schedule, with the first meet on 6/28 was approved by a unanimous voice vote.
- Entries for the League meet need to be submitted to Suzanne by Saturday at 12 noon UNLESS a rain date is utilized and it is a swimmer's second meet of the season. Coaches need to be aware if this is likely when figuring entry points (which will be the same as last year).
- The coaches meeting will be July 25, 2016.
- The Edge has graciously offered to host the distance meet on July 15, at no cost to the swimmers and/or teams.
- Jacsen from WIN will negotiate with each of the teams that would be home meets for them (BTC, BCC, EDGE, VST) to come to an agreement regarding cards, lanes, warm up slots, and concessions.

#### 5) 2016 CVSL Championship Meet:

- VST submitted a proposal for the 2016 League meet (see handout).

- Each team will get no more than TWO coach's parking passes.
- The towel design has been submitted and everyone seems happy with the layout.
- **Awards will be collected at the coach's meeting.**
- Nothing is changing with regards to the rules around team caps. Swimmers must be in either a team cap or no cap at the League meet.
- Suzanne has suggested that a MIDD parent be present on deck at the table, as they are the Leagues host next year.

#### 6) Officials:

- A proposal was made and passed unanimously by a voice vote to create Official Oversight of summer-only officials. Carolyn Hancock has agreed to take on this position. The ONLY job of the oversight position is to ensure that certification requirements are current.
- **Summer only officials must attend a clinic every two years, and take an official's test every two years. New officials must apprentice at, at least, four sessions.**
- Carolyn & Steve are both working to set up official's clinics and will notify the teams as that happens.

#### 7) Miscellaneous:

- Team rosters are due to both Rob & Suzanne by July 1, 2016.
- Coaches certifications should be sent to Jessica at your earliest convenience.
- Liability Insurance forms need to be forwarded to Jessica prior to the first dual meet.

- Photo & Liability waivers should be collected and need to release CVSL, its directors & officers.
- The CVSL handbook should be updated, giving the League meet host the job of ribbons since they're local, with less travel time.
- League program ad submission guidelines need updating. Changes will be drafted in fall for voting on in 2017.
- The VSA had no voting meeting in 2016. There was general unhappiness about this.
- A motion was made to present a draft dual meet schedule at the fall meeting, moving forward – this schedule would then be finalized at the first spring meeting. Absentee ballots will be accepted for the schedule vote (submitted to the CVSL Secretary), as not all coaches can be there. This was approved unanimously by a voice vote.
- A motion was made and approved to move the first spring meeting from April to March, beginning in 2017.

8) Meeting adjourned 8:25 PM.