

Champlain Valley Swim League
Meeting Minutes for Wednesday, October 24, 2012
6:00 pm YMCA Community Room – Winooski.

In Attendance: Avery Pittman – WIN, Cora Gauvin – BTC, Caleb Hall-Potvin – BCC, Suzanne Snider – Middlebury, Steve Snider – Middlebury, Martha Kenfield – Verg, Tammy Denton – Midd, Melinda Antonucci – Edge, Beth Ogle – BCC, Rob Sinkewicz – TEST, Beth Wilbur – TEST, Peter Picard – TEST, Carolyn Hancock – TEST.

(Action Items are underlined)

- 1) Meeting called to order at 6:10pm.
- 2) The minutes from May 21, 2012 were approved by voice vote.
- 3) Budget: Suzanne reviewed the budget.
 - Fundraising combined leagues and states raised \$2556.38
 - Metals & Ribbons came in under budget
 - Trophies came in over budget – due to new Coaches Award plaque. The Most Improved Trophy has not been updated. Avery will check on the location of this trophy and will get it updated.
 - 10% fee was paid to VSA for swimwear = \$191.75
 - Dolphin watch repair was \$55
 - New backup hard drive \$133.72
 - Costs associated with the championship meet have been paid, including fees for officials' meals.
 - Vergennes still needs to pay their t-shirt (towel) concession fee. Martha will contact the correct people in Vergennes.
 - One team league fees check was rejected resulting in bank fees. Suzanne & Rob will work together to request the league fees and reimbursement of check rejection fee from this team.
 - Current Balance: \$9220.98, this will change a bit over the winter as outstanding issues are resolved.
 - Next Year possible expenses:
 - i. Team Manager 7 is out. Team Manager 6 is no longer supported and there are still teams on TM 6.
 - ii. Meet Manager upgrade is likely.

- Suzanne wants to finalize a few things with the finances and will work with Rob to transition the financial responsibilities to Rob.
- Thank you Suzanne, for all your years of service to the CVSL.

4) CVSL Championship Meet

- General consensus was that the meet went well and Vergennes did a great job.
- Vergennes felt the meet went well.
- The new Swim Cap rule needs clarification as to what constitutes a “team cap” as it was confusing at the 2012 meet.
- The new 200 IM events which were added, should we consider getting rid of the 13-14 age group and only having an OPEN event. Let’s give it a couple more years and see if coaches enroll more swimmers before getting rid of. 13-14.
- The new coaches award nomination & selection process needs revamping. It is crucial that nominations are received in writing in advance so they can be collected and presented anonymously.
- The bullpen at Vergennes was superbly run. Thank you bullpen personnel! Should we consider tagging people to run the bullpen? We should definitely ensure experienced bullpen personnel work the meet.
- Coaches did an excellent job of utilizing their coach’s space and also keeping the deck clear of swimmers. Thank you coaches.
- Martha will follow-up with the people who provided professional photography services to find out if the venture was successful. At some point the CVSL may want to charge a fee to the photographer for the privilege of providing the service.

5) New Business

- CVSL website – Steven Grindle has done a great job of keeping the web site up to date. There is much great information and a fantastic array of photos on the website. A question was raised about whether swimmers have signed photo release forms for the pictures on the web site. After discussion it was suggested that the pictures should be removed from the web site for the winter. Coaches should consider the photo waiver issue and be prepared to discuss the need for league-wide photo waiver coverage in preparation for the spring meeting. Coaches should also consider if they want to add a photo waiver to their registration process for 2013. We should decide

as a League if we want pictures to be taken/posted on any/all CVSL websites. Bethe will contact Steven regarding removing the photos for the winter season.

- B. The Executive board will be meeting during the winter to determine a process for adding a team to the league. A straw-man document is in process. There was discussion regarding two items. Item #7 – the new team should have sufficient swimmers. There is a concern that we are trying to increase participation so, as long as other criteria are met, should we care about team size. Item # 11 – no conflict of interest with existing teams. Some people felt that there is already competition amongst teams and that shouldn't deter a new team from forming. At the same time, teams splitting can be divisive. Another suggestion was to add some sort of basic fiscal budget items & fiscal commitments to the list to assist potential new teams in understanding the financial basics needed. The general consensus is that a team wanting to join the league have facilities that conform to the USA Swimming guidelines – particularly with respect to pool depth. The recommendation is that teams who meet the criteria are admitted on a provisional basis for the first few years before complete membership is granted. There was a discussion about limiting the number of teams based on the season length. Also about the potential need to sub-divide the league (large/small, north/south) if there was a large influx of teams.
- C. A suggested handbook change was made recommending that lifeguards be required to be on duty during all practices and meets.
- D. A suggestion was made that all teams review their Pool Emergency Plans, Certification requirements, and try to have an AED machine on site.
- 6) Executive Board Officers slate was proposed, voted on and elected by voice vote.
- Bethe Ogle – President
 - Rob Sinkewicz – Treasurer
 - Carolyn Hancock – Secretary
 - A plea was sent out to talk to people who might be interested in serving on the executive board as Vice-President. Interested people may contact Bethe Ogle or any other board member. If there is an interested person, they may be invited to join any winter meetings but will not be voted into office until spring.
- 7) Meeting adjourned 7:10pm.