

Champlain Valley Swim League  
Meeting Minutes for Tuesday, March 23, 2015  
6:30 pm Shaw's Community Room – South Burlington

In Attendance: Caleb Hall-Potvin – EDGE, Jacsen Callanan – WIN, Trevor Edmunds – BCC, Wendy Faulkner - BTC, Cora Gauvin – BTC, Tom Buzzell – BTC, Lisa Wood – BTC, Walt Marti - BCC, Randy Sweeney – BCC, Suzanne Snider – Middlebury, Steve Snider – Middlebury, Jenn Staats – Middlebury, Amanda Burnham – Middlebury, Martha Kenfield – Verg, Jennifer Bechthold – Verg, Tammy Denton – Middlebury, Peter Picard – TEST, Beth Wilbur – TEST, Carolyn Hancock – TEST, Bethe Ogle – EDGE.

(Action Items are underlined)

- 1) Meeting called to order at 6:33pm.
- 2) The minutes from October 6, 2014 were approved by voice vote.
- 3) Financial: No report. Rob busy with tax season
- 4) League Meet
  - Historically 1.5 day meet. Friday evening and Saturday – Starting 2001 and forward.
  - 2001 and prior was a 2 day structure: Saturday and Sunday
  - Concerns
    - i. Weather
    - ii. Entry points
    - iii. Scored meet vs. non-scored
    - iv. VSA entry due date
    - v. Need cut on / cut off times?
  - Recap of protracted discussion – preferences:
    - i. 2 day meet
    - ii. Entry points retained
    - iii. Utilize Schedule C with schedule revisions
    - iv. Saturday lunchtime session for 200 Free
  - TEST will retain Concessions and Program sales
  - T-shirt designs due at the next CVSL meeting
  - No photography on deck at the CVSL Championship meet
- 5) Rosters & Certifications due 7/1 2015 CVSL Secretary

- Proof of CVSL on insurance due to CVSL Secretary
  - Photo waivers due for each swimmer
  - Liability waivers due for each swimmer
  - Trevor can offer Coaches Safety training
  - Middlebury College offering Lifeguarding class in May
- 6) CVSL board recommends every facility have an Emergency Action Plan in place for evacuation and for medical emergency.
- Required lifeguard on deck during all meets
  - Recommend a lifeguard on deck during practices
  - Recommend AED on site.
- 7) CVSL board will be proposing handbook changes to be voted on at the next CVSL meeting.
- 8) Draft CVSL meet schedule was distributed
- 9) Steve Snider offering officials clinic: May 16, 2015 at Middlebury College –
- 9:00-1:00 for Stroke and Turn
  - 11:00-1:00 for Starter
- 10) Carolyn is looking for a site to host Officials Clinics
- Walt Marti may have a location
- 11) Next Meeting: The first spring meeting will be scheduled for April 28, 2015.
- 12) Meeting adjourned 8:26pm.